

## EXHIBITOR SCHEDULE

Darwin Convention Centre | Exhibition located in the Hall 2 & 3.

### MOVE IN SCHEDULE

#### Monday 1<sup>st</sup> September

Fusion ONLY – Official Stand Builder  
Custom Stand Contractors (FSO's) ONLY

From 6:00 AM  
11:00 am – 5:00 pm

#### Tuesday 2<sup>nd</sup> September

Fusion ONLY – Official Stand Builder  
Custom Stand Contractors (FSO's) ONLY  
ALL Exhibitors  
*Welcome Reception*

From 6:00am  
8:00 AM – 11:30 AM  
3:00 PM – 5:00 PM  
5:30 PM – 7:00 PM

#### Wednesday 3<sup>rd</sup> September

Final Move In – All Exhibitors (no build)

6:30 AM – 8:00 AM

### IMPORTANT MOVE IN NOTES:

- It is your responsibility to book a courier for both delivery AND collection.
- Please use the [delivery label](#) provided and complete your exhibiting details for all labels.
- Loading Dock, Darwin Convention Centre, Stokes Hill Road, Darwin NT 0800
  - Please note Loading Dock hours of Operation: MONDAY – FRIDAY 08:30 – 16:30
- Deliveries can be sent to the Darwin Convention Centre no earlier than **Friday 29<sup>th</sup> August**.
- Please contact the Darwin Convention Centre direct to ensure receipt of your goods:
- DCC Exhibitor Services, T: +61 8 8923 9000, E: [exhibitor@darwinconvention.com.au](mailto:exhibitor@darwinconvention.com.au)
- Goods are to be collected 24 hours after the conclusion of the event.
  - All goods/property brought into the Darwin Convention Centre is done so at the sole risk of the exhibitor
  - Darwin Convention Centre will not be responsible for signing of freight nor held liable for loss or damage to goods
  - Darwin Convention Centre reserves the right to dispose of any remaining goods three (3) days after the conclusion of the event. Disposal of any remaining good may incur a removal charge

## EXHIBITOR SCHEDULE

### EXHIBITION VISITOR OPENING HOURS

#### Wednesday 3<sup>rd</sup> September

Exhibition Open

8:00 AM – 5:00 PM

Networking Drinks \*included in your delegate/exhibitor pass.

5:00 PM – 6:00 PM

Gala Dinner \* If you wish to attend purchase a ticket with [operations@informa.com.au](mailto:operations@informa.com.au)

6:30 PM

#### Thursday 4<sup>th</sup> September

Exhibition Open

8:30 AM – 2:30 PM

Sunset Harbour Cruise \* If you wish to attend purchase a ticket with [operations@informa.com.au](mailto:operations@informa.com.au)

4:30 PM – 7:30 PM

### MOVE-OUT SCHEDULE

#### Thursday 4<sup>th</sup> September

Exhibitor Bump Out

2:30 PM – 4:00 PM

Custom Stand Dismantle

4:30 PM – Midnight

\*All exhibitors items MUST be labelled and left in your allocated stand space for collection or removed offsite by 4:15PM Thursday 4<sup>th</sup> September.

### IMPORTANT MOVE OUT NOTES:

- If you intend to dispatch your goods via courier from the Convention Centre after the event, it is important for you to:
  - Bring a consignment note with you and make sure it is completed correctly.
  - Ensure that every package has a label with your return address and the number of items on it (e.g. package 3 of 5).
  - Remove all obsolete labels from packages.
  - Keep a copy of the consignment note for your reference and tracking of goods through your courier company.
- Please use the [return label](#) provided and complete your exhibiting details for all labels.
  - Loading Dock, Darwin Convention Centre, Stokes Hill Road, Darwin NT 0800
  - Please note Loading Dock hours of Operation: MONDAY – FRIDAY 08:30 – 16:30